



Town of Fairfax
Select Board Meeting
March 19, 2018 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steven Cormier; Chair, Randy DeVine; Vice-Chair, Duane Leach, Stephen Bessette and Sheri Rainville

Public Present: Tim Smith, Connie Burns, Tyler Billingsley, Eric Sorkin, Spencer Newman, Mary Mossey and Briana Mossey

Employees Present: Brad Docheff, Deb Woodward and Johanna Blake

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Minutes: 3-12-19 S. Bessette moved to accept the minutes with corrections of: Vice Chair vote should read, 3 yes, 1 no and 1 abstain, 1,000 yards of stone have but put in potholes not 1,0000 Seconded by Duane, all in favor.

Accounts Payable & Payroll Warrants: The Town warrants were reviewed by Randy, Utility warrants were reviewed by Sheri, all approved by Board.

Public Comment: None

Correspondence:

- Liquor License: S. Bessette made the motion to approve the renewal application for Steeple Market, seconded by Sheri, all approved by board.

Tim Smith, Connie Burns (FCIDC) Tyler Billingsley (East Engineering) Eric Sorkin and Spencer Newman (Runamok)

This group was in this evening to represent Runamok Maple to follow up with assistance to two grants available. The Town was asked to partner with Runamok to apply for Economic & Infrastructure Development Investment Grants. From the EDA is the Public Works and Economic Adjustment Grant, maximum award of \$3,000,000. And the NBRC: Base Public Infrastructure Grant, maximum award of \$500,000. Both grants available can be used as the "match" to each other if awarded. This project will assist in new sewer lines to run from Runamok Maple on Fletcher Road to the existing sewer lines on Fletcher Road, assist with the construction to extend water lines for a fire suppression system to Runamok Maple. FCIDC has and will administer the paperwork needed to the grants.

S. Bessette motioned to allow FDIC to apply for the Northern Boarders (NBRC) grant, seconded by Sheri, all in favor.

S. Bessette motioned to allow FDIC to apply for the EDA grant, seconded by Sheri, all in favor.

Johanna Blake - Delinquent Tax Collector

Johanna and Deb Woodward addressed the board over the prior tax sale of Gaines-Miller property on McNall Road. Four years ago the property was put up for tax sale. The proceeds of \$41,711.96 were put into a special fund through Union Bank. Union Bank recently informed the town the money was never claimed. Johanna has asked that Bob Farrar, the attorney involved with the tax sale, be allowed to investigate into the circumstances and who may be able to collect this money for the family. Johanna believes members of the family have since deceased. Any legal fees will be paid for through the proceed balance. The board approved this request

Brad Docheff- Town Manager:

- Brad resigned as Town Agent, as the Town Manager he cannot hold this position. This will be addressed at a later time.
- The letter over allocations to Gabe Handy has been signed by both parties.
- Inquiring on stop signs, the town can put more signs in as long as we follow our stop sign ordinance.
- The application for one time vendor was created
- Bidding Policy has continued to be worked on.
- The constable position was discussed; Brad will reach out to the person that received the most write-ins on voting to see if they are interested.
- There was a change to the contract for the Franklin County Sheriff's Dept. Per the change of "5% Administrative fee, this change does not change the fees in the contract". The board members authorized S. Cormier to sign.
- There was an accident involving a town plow truck and passenger car. The insurance has been notified and we are working with the party involved. No personal injury was reported only damage to the vehicle.
- The 2004 Ford F450 (one ton) truck for the highway dept. is in dire need of repairs to pass inspection, it is felt that purchasing a new vehicle is the better financial decision. The board agrees as there is money in the budget to do this.
- The highway dept. position has been posted.
- Discussion over our Interim Road Foreman was brought up; this will be placed on the agenda for April 2nd.
- Casella will be coming to a Selectboard meeting soon for their quarterly review.
- Request to enter executive session was asked; other business was taken care of first.

Other Business: S. Cormier asked the board members to read up the H907 Rental Housing Safety notice from VLCT and on the Municipal Roads General Permit fees and annual reporting.

S. Bessette made the motion to go into executive session to discuss matters the Town Manager needs to address with the Selectboard, seconded by Duane, all in favor.

At 8:20 Enter into Executive Session

At 8:32 S. Bessette made the motion to come out of executive session, seconded by Sheri, all approved by board.

The board approved for Brad to continue with legal matters in Zoning Dept.

Closing Remarks

Adjournment:

At 8:35 Duane made the motion to adjourn, seconded by Randy, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

Steven Cormier- Chair
Fairfax Selectboard